

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>September 9, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Gwenis Laura
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:01 p.m. with all Board members in attendance. Mr. Bill Lockhart led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Adoption of Agenda

It was moved by Dr. Beagles-Roos and seconded by Mr. Gourley to approve the agenda of September 9, 2008 with the corrections to item 9.3, and the addendums to items 9.4 and 9.5. The motion was unanimously approved.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mrs. Davis requested that item 9.2 be withdrawn. It was moved by Mr. Gourley and seconded by Mr. Zeidman to approve Consent Agenda Items 9.1 and 9.3 – 9.7 as presented. The motion was unanimously approved.

9.1 Minutes of Regular Meeting – July 22, 2008

9.3 Acceptance of Gifts – Donations

9.4 Certificated Personnel Reports No. 3

9.5 Classified Personnel Reports No. 3

9.6 Student Teacher Agreement between the Culver City Unified School District and Argosy University

9.7 Job Description Class Title Change: Assistant Director – Child Welfare and Attendance

9.2 Approval is Recommended for Purchase Orders

Mrs. Davis pulled this item to get additional information regarding Purchase Orders payable to Sanchez Brothers Janitorial Company. Mr. El Fattal responded to her inquiry that this is one of the vendors that the District uses, and that they are not used for janitorial services in the District. It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve purchase orders from July 7, 2008 through August 29, 2008 as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations - None

11. Public Recognition

11.1 Student Representatives' Reports

Dr. Russell welcomed the new student representatives.

Middle School Student Representative

Danielle Johnson, Culver City Middle School Student Representative, began her report by welcoming the new Assistant Principal at the Middle School, Ms. Park, and extended congratulations to the new Principal, Mr. Pearson. Miss Johnson reported on activities at Culver City Middle School, including the school's outstanding test scores; the ASB campaigning activities; an assembly regarding the school rules; the issuance of lockers; the new weight room at the Middle School; pictures that are being painted in the gym; and the volleyball and cheerleading tryouts.

Culver Park Student Representative

Emily Gomez, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the year starting with a high number of students; the Heart Project; ROP coming back to enroll; a new teacher that has started at the school; the student store being up and running.

Culver City High School Student Representative/Student Board Member

Opal Dillard, Student Board Member, introduced herself and briefly stated the activities that she's involved in. Miss Dillard reported on activities at Culver City High School, including new policies that are in place at the High School such as the neon vest used to help address truancy problems; status on the lockers and how nice they are looking; the food being better; an upcoming football game on Friday; high enrollment at the High School; the Link Crew program; the Freshman Ice Cream Social; the Club Fair; and Homecoming Week.

11.2 Superintendent's Report

Before giving her report Dr. Coté introduced and gave brief bios on the new administrators in the District. The new administrators were Mrs. Leslie Lockhart, Director of Special Projects; Mr. Dylan Farris, Assistant Principal at Culver City High School; Ms. Lauren Park, Assistant Principal at Culver City Middle School and Ms. Julie Garcia, Interim Food Services Director. Dr. Coté reported on the 2008-2009 school year getting off to a great start; the outstanding test scores that all of the school sites received; the schools being full and working on the enrollment; district-wide staff development focus; and the upcoming Back-to-School Nights.

11.3 Assistant Superintendents' Reports

Ms. Laura reported on her observances at the three day Administrative Retreat; developing an action plan for intervention for students; and how the District is utilizing the teachers on special assignment.

Mr. El Fattal gave a brief update on budget information.

Mrs. Jaffe reported on how great the new teachers and staff are, and stated that all of the positions have been filled. She acknowledged some of the substitutes in the audience, and commended all of the substitutes for their commitment and hard work in the District.

11.4 Members of the Audience

Members of the audience spoke about:

- Robert Zirgulis stated that he was appalled that the Board took a position of opposition against PXP Oil drilling in the Baldwin Hill area without having all of the facts in his opinion. He stated that the Board never consulted with PXP Oil and suggested that the Board open dialogue with the company. He was in support of using the money from the drilling to support the schools.
- Tyla Sawyer read a Proclamation from the City Council in regards to Fetal Alcohol Spectrum Disorders Awareness Day.
- Brian Pogue discussed how the District shows appreciation for its various employees, but does not have an appreciation day for substitutes. He requested that the Board take into consideration having a Substitute Teacher Appreciation Week.
- Dee Seehusen, Registered Nurse, spoke about the air pollution from wood burning fireplaces and how it is affecting the children.
- Hank Linderman attended the meeting to follow up on the bullying issue. He gave three suggestions to help deter bullying which were 1) For the students to have a continuous record, and not start new at each

school year, 2) To have in-room suspension instead of sending the student home, and 3) To have teachers outside their classrooms during classroom changes. Ms. Laura commented that this issue is a top priority for Educational Services and that a committee will be formed to work on this issue.

- Roger Maxwell discussed the traffic and safety around the schools, and stated that he used to be on a Traffic and Safety Committee at Farragut Elementary. He also gave a list of changes that were made through the PTA such as stop signs being installed, start times changed at the schools and a handicap curb put in at Farragut. Mr. Maxwell also spoke about the PXP Oil drilling issue and the cancer rates in Beverly Hills residents; and asked the Board for an opinion in regards to the possible new condos to be built at 4043 Irving Place.
- Cary Anderson discussed the condo project at 4043 Irving Place and its impact on school safety. He also gave a video presentation that showed traffic along Irving Place as parents dropped their children off at Linwood Howe Elementary.
- Jerry Chabola requested to adjourn the Board meeting in memory of Dr. George Colosimo who was a volunteer team doctor for Culver City High School, and presented the Board with additional information on how much Dr. Colosimo volunteered and donated to the community. Mr. Chabola also thanked the Board for hosting the students from government class.

11.5 Members of the Board

Board Members spoke about:

- Mr. Zeidman spoke about the EIR in regards to PXP Oil; extended an invitation to a Patriots Day event at the Culver City Fire Department; discussed traffic in the city and around our schools; and spoke about the need to form a committee to submit ideas to the City on how to help the traffic issues.
- Mrs. Davis spoke about how she would like to see the City/Board of Education Liaison Committee reactivated; she thanked the substitutes for all of their work; she acknowledged James Coopman from Congresswoman Watson's who expressed his sympathy to Mr. Zeidman and his family for his son being hit by a car, and quickly thanked the Board, staff, and student representatives for their hard work and representation of the District. Mrs. Davis welcomed the new student representatives and congratulated them on a job well done giving their first report. She also extended congratulations to staff on their new positions. Mrs. Davis reported on her attendance at Fiesta La Ballona; gave commendations to Ms. Laura on her staff development and all the hard work she is doing; and expressed her concerns regarding PXP Oil and the issue of cancer.
- Mr. Gourley thanked the substitutes for all of their hard work in the District. He inquired about the High School Speech Program that he heard about and would like additional information. He would be happy to work on the parking and traffic issue and thanked Mr. Anderson for providing the video, and thanked Mr. Maxwell for pointing out how bad the "elbow" is with traffic and stated that the community has to drive more safely around the schools. He inquired as to when the Board will be informed when to supply their financial disclosures; he extended a get well to Mr. Zeidman's son; and he inquired as to how much the shirts cost that Board members received because he would like to reimburse the District.
- Dr. Beagles-Roos welcomed the new student representatives and student Board member; she requested to adjourn the meeting in memory of Armand Fields; she commended the staff and students in the District for the outstanding standardized test scores. Dr. Beagles-Roos acknowledged the HOK Architectural firm and their help in getting donations for the renovation of the La Ballona playground; she is also interested as to the cost of the CCUSD shirt that was provided to the Board; thanked Board members for attending the Fiesta La Ballona; she reported that the Education Foundation awarded \$17,000 in grants and one of the grants was for the Links Program at CCHS; she agreed that traffic has gotten worse and thinks that a City/Board Liaison Committee would be the best way to approach this issue and confirmed that even though the Board has representatives for the committee, all Board members can attend. If there is a liaison meeting she would like to see Tobacco Purchases by Youths on the agenda.
- Opal Dillard, Student Board Member, expressed her opposition to PXP Oil drilling and stated that although funding for the schools is important the first priority should be students' health. She feels the traffic issue has improved a little; she felt that oil drilling is far more dangerous for the students than wood burning fireplaces; and she thanked Dr. Beagles-Roos for the Link Crew and what an amazing program it is.

- Dr. Russell apologized for not remembering who was on the City Liaison Committee, but felt that there was never much accomplished by the meetings and hopefully with a new Board there will be more interested and more matters will be taken care of. He felt that the Ms. Dillard brought up interesting view points and that the students have good input and insight, and suggested that the students' reports should be moved on the agenda to follow members of the audience. The Board was in agreement. He reported on his attendance at the La Ballona field dedication, and thanked Symantec for the new computers that were donated to the school. Parking/traffic around the school and tobacco and youth were agenda topics that were stated for the liaison agenda.

12. Information Items

12.1 Presentation of 2007-2008 Unaudited Actuals Report

Mr. El Fattal gave a Power Point presentation to present the 2007-2008 Unaudited Actuals Report to Board members. Mr. Mielke commented on the District's reserves and suggested that the Board return to a 3% reserve as quickly as possible. Mr. Laase inquired as to if the State takes any money from the Redevelopment fees. Mr. El Fattal responded that the State does take deductions from certain project areas. Further discussion ensued. Mr. Gourley requested to agendize the City's agreement for the Liaison Committee meeting. Mr. El Fattal requested to provide the information in a Friday Memo. Mr. Gourley agreed. Dr. Beagles-Roos stated she was glad to see a decent ending balance.

12.2 First Reading of Revised Board Bylaw 9320 – Meetings and Notices

Dr. Coté presented the Bylaw to Board members and made one correction of a duplication of a sentence that needed to be removed. No further comments were made. The Bylaw will be brought back for a second reading and adoption at the next meeting.

12.3 First Reading of New Board Policy and New Administrative Regulation 0420.4, Philosophy-Goals-Objectives and Comprehensive Plans, Charter Schools

Dr. Coté presented the Board Policy and Administrative Regulation to the Board and stated that we need to get a policy in place. Board members had a additional questions and concerns such as how the District would deny a charter school, the lack of control over a charter school, getting past history of charters, and who would be responsible for students with special needs. Further discussion ensued. It was decided to bring back the Policy and Administrative Regulation with additional information for a second reading.

12.4 First Reading of Revised Board Policy and Administrative Regulation 3513.3, Tobacco-Free Schools

The Board was in agreement on the Policy and Administrative Regulation. It will be brought back for a second reading.

12.5 First Reading of Administrative Regulation 7160 Charter School Facilities

Mr. El Fattal presented the information to the Board. Further discussion ensued and it was decided to bring the Administrative Regulation back for a second reading.

12.6 First Reading of Revised Board Policy/Administrative Regulation 4119.25, Political Activities of Employees

Mrs. Jaffe presented the information to the Board. Mr. Elmont inquired as to any ramifications if staff did not adhere to the Board Policy. Mrs. Jaffe responded that a warning would be given. Further discussion ensued. The Board Policy and Administrative Regulation will be brought back for a second reading.

13. Recess

The Board recessed at 9:13 p.m. and reconvened at 9:26 p.m.

14. Action Items**14.1 Superintendent's Items****14.1a Approval is Recommended for the Superintendent's Core Belief and Goals and Objectives for the 2008-2009 School Year**

It was moved by Mr. Zeidman and seconded by Mrs. Davis to approve the Superintendent's Goals for the 2008-2009 school year as presented. Mr. Casey Chabola inquired as to the Leadership Advisory Committee that was mentioned in the document and if teachers would be involved. Dr. Coté responded and further discussion ensued. Dr. Beagles-Roos suggested that the motion be amended to read that the Board "approve" instead of "adopt." Mr. Zeidman accepted the amendment which was seconded by Mrs. Davis. The motion was unanimously approved.

14.2 Education Services Items**14.2a Approval is Recommended for the New Adult Education Class, "Introduction to E-mail and the Internet," Fall 2008, Culver City Adult School, to be held at Culver City Senior Center**

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the new Culver City Adult School class, "Introduction to E-mail and the Internet" as presented. The motion was unanimously approved.

14.2b Approval is Recommended for the Contract between Culver City Unified School District and Los Angeles County Arts Commission, 2008-2009b

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the Contract between Culver City Unified School District and Los Angeles County Arts Commission, 2008-2009 as presented. The motion was unanimously approved.

14.2c Approval is Recommended for New Textbooks for Culver City Adult School ESL Classes and Independent Learning Center (ILC) Class

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the new textbooks for Culver City Adult School ESL Classes and Independent Learning Center (ILC) Class as presented. Mr. Gallardo provided additional information to the Board regarding the class. Mrs. Davis stated that she would like to see a Spanish as a Second Language class. The motion was unanimously approved.

14.3 Business Items**14.3a Approval is Recommended for the Budget Calendar for the 2008-2009 School Year**

It was moved by Mr. Gourley and seconded by Mr. Zeidman that the Board approve the Budget Calendar for the 2008-2009 school year as presented. The motion was unanimously approved.

14.3b Approval is Recommended for the Change Order Request for Culver City Middle School Roofing Project – Bid #2008.1

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Change Order bid #2008.1 Middle School Roofing Project as presented. The motion was unanimously approved.

14.3c Approval is Recommended for the 2007-2008 Unaudited Actuals Report

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the 2007-2008 Unaudited Actuals Report as presented. The motion was unanimously approved.

14.4 Personnel Items**14.4a Approval is Recommended for Resolution #1-2008/2009(HR), Regarding Reduction and/or Discontinuance of Classified Vacant Position (Instructional Assistant)**

It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve Resolution #1-2008/2009 (HR), Regarding Reduction and/or Discontinuance of Classified Vacant Position (Instructional Assistant) as presented. The motion was unanimously approved.

15. Board Business

15.1 Nominations for the California School Boards Association Directors-at-Large, Asian/Pacific Islander and Hispanic

Board members discussed if there were any nominations. No nomination was made.

16. Public Recognition – Continued

16.1 Members of the Audience

There were no comments from audience members

16.2 Members of the Board

Members of the Board spoke about:

- Mrs. Davis congratulated all of the schools on their standardized test scores; and requested to agendize the Congressional Black Caucus Conference that she would like to attend.

Adjournment

There being no further business, it was moved by Mr. Zeidman, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:46 p.m. in memory of Dr. George Colosimo, Dr. Armand Fields, and Dr. Don Eslick.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary